BASICS PROJECT:
Project Coordination and M&E

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Project Coordination and M&E: Vision

Ensure integration across components with timely and quality achievement of results.

Serve as **learning platform** for sustainable and inclusive seed systems to meet the needs of small holder growers and processors.

All photos from IITA - Flickr
Main functions

• Overall coordination
  – Regular meetings with component leads
  – Annual meetings
  – Ensure timely and quality technical reporting to BMGF

• Monitoring, evaluation and learning (MEL)
  – MEL system and online platform
  – Cassava seed tracker (IITA)

• Communication
  – Project-wide communication and promotion campaign
  – Project website

• Finance management
  – Establishment and monitoring of sub-grants with component leads
  – Fiduciary oversight of implementation
  – Timely and accurate financial reporting to BMGF
Project management cycle

1. Critical revision of Results framework
   - December / January

2. Set strategic goals and results framework
   - Define annual work plans for each component

3. Annual learning and planning meeting

4. Annual reporting (technical and financial)
   - Semi-annual reporting (technical and financial)

5. Establish / implement MEL system

6. December 15th

7. July 15th
Key Results

1) Accountable and effective management ensured through high-level technical and functional oversight, coordination across components, responsive financial management

2) High-quality cassava stems produced through business-oriented approach promoted under this initiative recognized by national authorities and key stakeholders in cassava sector

3) Results-based M&E system provides information on project implementation and on cassava seed systems that supports adaptive, evidence-based management
Key Results: Lead Indicators

I1. Budget execution rate
I2. Output completion rate
I3. Timely financial and technical reports submitted by the project management unit and approved with no or minor observations by BMGF
I4. % of indicators satisfactorily achieved every year
I5. Relevant lessons learned and management decision supported by M&E findings duly documented in project reports/documents
Key Results: challenges and opportunities

Challenge

Project’s components are strongly interdependent

Outputs produced in one component become inputs in the following level of the seed value chain that is supported either in another component or by another partner

Opportunity

BASICS M&E system can build on experiences, processes and tools that implementing partners already have or are developing

Cross learning with other RTB seed system projects
2016 Work Plan: Milestones

Results Framework revised

Annual work plan defined for each component

M&E plan agreed among implementing partners

Cassava seed tracker implemented with all components integrated

Communication strategy for key stakeholders
This component will coordinate the overall process but the revision of the results framework is strongly dependent on planning processes going on in the other components.

Targets, metrics, data needs, monitoring approaches and tools depend on outputs and outcomes defined in the other components.